

# Standing Agreement C555-2024-STITCH IT

**Region of Durham**  
 605 ROSSLAND ROAD EAST  
 PO BOX 623  
 WHITBY ON L1N 6A3  
 Phone: 905/668-7711  
 Fax: 905/666-6210

Dispatch via Print

<b>Primary Buyer</b> STEVEN FINLAY		Page 1 of 5
<b>Contract Begin Date:</b>	02/01/2025 (mm/dd/yyyy)	
<b>Contract End Date :</b>	01/31/2030 (mm/dd/yyyy)	
<b>Description:</b>	RDPS Dry Cleaning-Ajax/Pick	<b>Contract Maximum</b> \$0.00

**Supplier** 0000049628  
 STITCH IT CANADAS TAILOR INC.  
 100A - 845 HARRINGTON CT  
 BURLINGTON ON L7N 3P3  
 CAN

**\*\*\*\*\*CONFIDENTIAL\*\*\*\*\***

Tax Exempt? N      Tax Exempt ID:

Currency Code : CAD

Line #	Supplier Item	Description	Durham Item No.	Approx Qty	UOM	Adj Price	Status
1		Uniform Crested Hi-Visibility Shirt (Short Sleeve, Long Sleeve, Regular and Maternity) - RDPS Dry Cleaning Services	000000000000044302	840.00	EA	4.47000	
2		Uniform Crested Shirt (Short and Long Sleeve) - White, Grey or Blue - RDPS Dry Cleaning Services	00000000000006630	210.00	EA	4.47000	
3		Tactical Uniform Pant (Regular and Maternity) - RDPS Dry Cleaning Services	00000000000006631	630.00	EA	5.54000	
4		Uniform Crested Hi-Visibility Coat - Inner Jacket - RDPS Dry Cleaning Services	000000000000044303	42.00	EA	23.17000	
5		Uniform Crested Hi-Visibility Coat - Outer Jacket - RDPS Dry Cleaning Services	000000000000044304	21.00	EA	23.17000	
6		Trenchcoat (Overcoat) Non Crested With Epaulettes - RDPS Dry Cleaning	000000000000016446	3.00	EA	28.21000	
7		Uniform Crested Sweater - Navy or High Visibility - RDPS Dry Cleaning Services	00000000000006634	63.00	EA	7.91000	
8		Uniform Turtleneck/Mock Neck Sweater With Embroidered "Durham Region EMS or Region of Durham Paramedic Services (RDPS)" On Collar - RDPS Dry Cleaning Services	00000000000006664	105.00	EA	4.87000	

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9		T-Shirt Heat Sealed Labels - RDPS Dry Cleaning Services	000000000000050318	8.00	EA	2.06000	
10		Tie (Clip On and Traditional) - RDPS Dry Cleaning Services	00000000000006635	3.00	EA	4.47000	
11		Knitted Toque With Embroidered "Durham Region EMS or RDPS" - RDPS Dry Cleaning Services	000000000000044305	11.00	EA	4.48000	
12		Bucket Hat (Embroidered) - RDPS Dry Cleaning Services	000000000000044306	11.00	EA	4.48000	
13		Dress Pant - RDPS Dry Cleaning Services	000000000000044307	8.00	EA	4.47000	
14		Blazer Tunic - RDPS Dry Cleaning Services	000000000000044308	4.00	EA	16.88000	
15		Forage Cap - RDPS Dry Cleaning Services	000000000000016448	1.00	EA	5.40000	
16		Tablecloth - RDPS Dry Cleaning Services	000000000000050319	3.00	EA	13.74000	
17		Pants - Hemming - RDPS Alteration Services	000000000000048587	105.00	EA	8.33000	

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Line #	Supplier Item	Description	Durham Item No.	Approx Qty	UOM	Adj Price	Status
18		Pants - Waist Adjustment - RDPS Alteration Services	00000000000048588	21.00	EA	14.95000	
19		Zipper Repair (Top and Bottom Stop and Pull Tabs Only) - RDPS Alteration Services	00000000000050320	21.00	EA	21.89000	
20		Button Replacement - RDPS Alteration Services	00000000000050321	11.00	EA	1.87000	
21		Minor Sewing Repairs - RDPS Alteration Services	00000000000050322	11.00	EA	7.00000	
22		Crested Polo Shirt - Dark Navy Blue - 100% Polyester With Reflective Tape and Heat Sealed Labeling - RDPS Dry Cleaning Services	00000000000050819	100.00	EA	4.95000	

This Standing Agreement (Contract No. C555-2024-STITCH IT) is for DRY CLEANING SERVICES FOR REGION OF DURHAM PARAMEDIC SERVICES (RDPS).

All in accordance with the terms, conditions and specifications of Tender No. T-555-2024 - Appendix C - Table 4 - Ajax and Pickering.

Vendor Contact: Dale Beeston  
 Telephone No.: 289-259-4473  
 E-Mail: dbeeston@stitchit.com

**CONTRACT DURATION**

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 The term of the Agreement will be five (5) years beginning on February 1, 2025 and ending on January 31, 2030.

**PRICING PROVISIONS**

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 Prices shall be held firm for the first year of the Contract. For each subsequent year including extensions to this Contract, the unit price changes will be applied annually based on the level of inflation using the Ontario, All-Items Consumer Price Index (CPI), Year over Year, published by Statistics Canada as available two months prior to the Contract expiry date.

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\*\*\* CHANGE NOTICE - OCTOBER 6, 2025 \*\*\*

The purpose of this change notice is to:

1. Add Line Item 22 (Crested Polo Shirt - Dark Navy Blue - 100% Polyester With Reflective Tape and Heat Sealed Labeling - RDPS Dry Cleaning Services) to this Standing Agreement.

All other terms, conditions and specifications shall remain the same.

\*\*\* IMPORTANT \*\*\*

WHERE APPLICABLE, THE "APPROXIMATE QUANTITIES" LISTED NEXT TO EACH ITEM NUMBER ARE ANNUAL ESTIMATES ONLY. THIS IS NOT A RELEASE OF ITEMS AGAINST THE STANDING AGREEMENT. ACTUAL DELIVERY LOCATIONS WILL BE CONFIRMED WHEN ITEMS ARE RELEASED AGAINST THIS STANDING AGREEMENT.

**RELEASES AGAINST STANDING AGREEMENTS**

All Region of Durham locations may release goods and/or services provided under this Standing Agreement unless otherwise noted. When releases are made, a unique 10-character purchase order number must be obtained from the requesting location.

**ITEM ID**

Where applicable, goods and services purchased regularly by the Region will have a Regional Part Number (Item ID). This Item ID, as well as your Vendor Part Number, MUST appear on all documents, including packing slips and invoices.

**PRICING**

Where pricing is unavailable at the time of ordering for goods and/or services covered under this Standing Agreement, pricing must be provided to the requesting location within three (3) business days of delivery of goods/services or completion of work.

**INVOICING INSTRUCTIONS**

Original hardcopy invoices are to be delivered or mailed to:

The Regional Municipality of Durham  
 Expenditure Management  
 605 Rossland Rd E  
 PO Box 710  
 Whitby ON L1N 0A9

Invoices may be sent electronically to Expenditure Management at:  
 em\_invoices@durham.ca.

- Invoices must provide the unique 10-character purchase order number, complete description of goods/services, contact name and location of requesting department/location, date(s) goods/services were picked up or delivered, HST registration number and complete prices.
- For service or repair orders, a copy of the authorized work order should accompany the invoice. The invoice date must not pre-date the actual delivery or completion date.

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Payment inquiries should be initially directed to the requesting department to ensure the requisition has been entered into the Region's Financial Information Management System and authorized for payment. If this has been confirmed, and more than 30 days has elapsed since the completion of the order, you should contact the Expenditure Management Division at 905-668-7711 and provide the unique 10-character purchase order number.

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