



Uniform Alteration and Dry-Cleaning
Authorization

Company Name: **EMS SERVICES - HALTON**

Please bring this form with your uniform item(s) to any **Stitch It** location (*search Google for Stitch it location near you*);

Dear **Stitch It Employee**:

We are authorizing the following repair(s) for our employee's uniform

Employee Name : _____ Emp ID# _____ (or) New Employee _____

Note: (Only alterations listed below are approved)

<u>Garments</u>	<u>Check Box – add Qty</u>	<u>Garments</u>	<u>Check box -add Qty</u>
<u>Pant Hemming</u>		<u>Crest removal</u>	
<u>Pant Waist (dress) take in/let out</u>		<u>Crest- shoulder flash to shirt</u>	
<u>Pant Waist (tactical) take in/let out</u>		<u>Crest – shoulder flash to coat</u>	
<u>Band Removal</u>		<u>Crest 1x3 Name tag</u>	
<u>Band Application</u>		<u>Crest 11x4</u>	
<u>Velcro and Band w Velcro</u>		<u>Years of Service bar</u>	
<u>Shirt Taper shirt side to fitted shirt</u>			
<u>Shirt shorten cuffed long sleeves</u>		<u>Dry-cleaning</u>	
<u>Shirt take in side with Darts</u>			

Authorized Signature: _____

*Do not complete order unless signed and authorized by Randy McDougall
if you have any questions please call 365-228-4126 and ask for Randy McDougall

Halton EMS Logistics Group



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